

II. Lot sizes:

- A. Lot sizes should be at least three quarters (.75) of an acre if there is not going to be a private water well on the property.
- B. Lot sizes should be at least one and one-half (1 ½) acres if a septic system and a private water well are going to be installed on the property.

*In cases where the lot size does not meet minimum lot size requirements, but the lot was recorded and/or listed on the Montgomery County tax rolls prior to December 1, 1986 (proof is required; a deed or tax receipt), then special consideration will be taken; i.e., lot size will not be restrictive if the minimum distance requirements can be met and other conditions are acceptable.*

III. Application for **PERMIT TO CONSTRUCT**.

- A. Application for a Permit to Construct may be made at the Montgomery County Permit Office located at 501 North Thompson, Suite 100, Conroe, Texas.
- B. Site Evaluation (including soil analysis), OSSF Design under seal of Registered Sanitarian or Registered Professional Engineer, Power of Attorney between the applicant and the property owner (if applicable), and a legal description of the property should accompany the application.
- C. Floor plans must be submitted with application for all new residential and commercial structures showing applicable bedrooms, restrooms, and square footage of structure signed by property owner. The drawings will be returned when the permit is issued.
- D. Application fee plus a \$10.00 assessment fee for TCEQ must be paid to the Montgomery County Environmental Health Department.
- E. All applicable requirements and design criteria for onsite sewage facilities as set up by the Texas Commission on Environmental Quality Standards, 1996, and the Montgomery County Rules for On-Site Facilities, 1997, must be met.

IV. **NOTICE OF APPROVAL**

- A. A Notice of Approval **MUST** be obtained after the system is installed and before it is backfilled (covered) and/or used. To obtain this, a request must be made to the Montgomery County Environmental Health Department by 3:00 p.m. two(2) business day prior to the day the inspection is needed.
- B. Once the system is approved by Montgomery County Environmental Health Department and permission is granted to back-fill, a NOTICE OF APPROVAL to operate the septic system will be issued.

If you have any question, please contact this office at any of the following telephone numbers:

Conroe	(936) 539-7839	Houston	(281) 364-4200 ext. 7839
Willis	(936) 856-5151 ext. 7839	Porter	(281) 354-8985 ext. 7839
New Caney	(281) 689-3133 ext. 7839		