

GERRISH LYON UTILITY AUTHORITY BOARD  
**APPROVED MINUTES PROPOSED-REGULAR MEETING**

September 9, 2024  
Held at Gerrish Township Hall  
2997 E. Higgins Lake Drive  
Roscommon, MI 48653

Regular meeting called to order at 7:03 pm. Pledge of Allegiance. Roll Call: Present: Jim Barnwell, Jerry McKenna, Phil Czech, Bill Lamb and Tom Metcalf. Eric Carlson and Dave Hall absent.

APPROVAL OF MEETING AGENDA: Jim Barnwell asked for addition to New Business for a Business Plan. Motion by Phil Czech, supported by Bill Lamb.

Ayes: McKenna, Barnwell, Czech, Lamb, & Metcalf.

Nays: None

Motion CARRIED that the agenda be approved as presented.

APPROVAL OF July 8, 2024, REGULAR MEETING MINUTES: Motion by Jerry McKenna, supported by Tom Metcalf.

Ayes: McKenna, Barnwell, Czech, Lamb, & Metcalf.

Nays: None

Motion CARRIED that the July 8, 2024 Regular Minutes be approved as presented.

APPROVAL OF August 20, 2024 SPECIAL MEETING MINUTES: Motion by Phil Czech, supported by Bill Lamb.

Ayes: McKenna, Barnwell, Czech, Lamb, & Metcalf.

Nays: None

Motion CARRIED that the August 20, Special Meeting Minutes be approved as presented.

Balance Sheet Statement 8/31/24 – Phil Czech

Same as July 2024 report, received in \$99,494.00, which leaves \$23374.00 in the bank. We spent \$40,490.00 YTD on land for WWTP. Spent \$35,00.00 for aerial survey and \$630.00 on community outreach.

Also we have a Liability Insurance bill coming due for October 27, 2024 through October 27, 2025 in the amount of \$2472.00, which has not yet been paid.

Jim Barnwell added the Townships have paid this in the past, Lyon the first 3 years, Gerrish the last 2 years.

Old Business:

1. Update status of Project implementation – Jim Barnwell
  - A. Hydrological Investigation – paperwork for Discharge Permit application to be submitted this month.
  - B. Grants/Funding – Jim Barnwell
    - \$100,000 MDARD Grant received to be applied towards Discharge Permit application
    - \$40,000 EGLE Grant received to be used for working with municipal advisors to further develop assessing processes and funding.

- EPA Community Grant to be used for mapping in order to evaluate preliminary engineering plan and provide and solidify base data.

New Business:

- 1) FOIA
- 2) Reimbursement to Gerrish Township -Gerrish asked for reimbursement of \$6295.35 for past expenses paid for sewer project prior to GLUA formation and available funding. Jim Barnwell will ask for an itemized invoice to be discussed at November GLUA meeting.
- 3) Engineering review/evaluation - GLUA will be required to submit Requests For Qualifications prior to selecting Engineering firm to finalize planning and implementation. Jim has asked for Bill Lamb to head up the potential RFQ's list.
- 4) Business Plan – Jim Barnwell discussed immediate and future staffing requirements. Jim asked for a motion to allow the Chairman to engage legal services on behalf of GLUA. Discussion followed regarding amount allowed and time frame. Motion made by Phil Czech, supported by Jerry McKenna that the Chairman is authorized to engage legal services up to \$20,000.00 for the 2024 Fiscal Year.

Ayes: McKenna, Barnwell, Czech, Lamb, & Metcalf.

Nays: None

Motion CARRIED.

Jim Barnwell asked for a motion to allow GLUA Treasurer to meet with Gerrish & Lyon Township accountants and auditors to seek assistance with auditing requirements and a quote for 2025 Fiscal Year. Motion by Bill Lamb, supported by Tom Metcalf.

Ayes: McKenna, Barnwell, Czech, Lamb, & Metcalf.

Nays: None

Motion CARRIED.

Jim Barnwell asked Tom Metcalf to review Gerrish & Lyon Township employment policies to align GLUA policies for any staffing requirements.

Public Comments:

Leonard Culvert – getting the impression of the tail wagging the dog in answering to the townships.  
 Paul Bertrand – GLUA meetings not posted on Gerrish calendar website. Will GLUA be meeting at Lyon Township for any remaining meetings for 2024? Will Lyon be reimbursed if owed for past expenses?  
 Sally Sparr – Are GLUA members paid? Has the sewer been approved? Has the property been bought?

Board Comments:

Bill Lamb – we are appointed by the townships and proceed at their discretion.  
 Phil Czech – Treasure Island can be pumped out according to Sergeants & Scotts. He found no restrictions that would prevent a licensed hauler from performing this service. The cost of this service may be discouraging residents from having their tanks pumped.  
 Jim Barnwell – The planning for sewers and how to provide them is an ongoing process that will require periodic engineering reviews and evaluations as additional information is obtained. Asked for a motion to adjourn.

Adjournment: Motion by Jerry McKenna, supported by Bill Lamb.

Ayes: McKenna, Barnwell, Czech, Lamb, & Metcalf.

Nays: None

MOTION CARRIED to adjourn at 7:50 pm.